



Board of Governors of the City of London School for Girls

Date: FRIDAY, 2 DECEMBER 2016
Time: 10.30 am
Venue: CITY OF LONDON SCHOOL FOR GIRLS - ST GILES TERRACE,
BARBICAN, EC2Y 8BB

Members:

Clare James (Chairman)	Alderman John Garbutt
Nicholas Bensted-Smith (Deputy Chairman)	Christopher Hayward
Professor Anna Sapir Abulafia (Co-Opted Member)	Tom Hoffman
Randall Anderson	Ann Holmes
Professor John Betteridge (Co- Opted Member)	Sylvia Moys
Deputy Roger Chadwick (Ex- Officio Member)	Elizabeth Phillips (Co-Opted Member)
Nigel Challis	Deputy Richard Regan
Dennis Cotgrove	Mary Robey (Co-Opted Member)
Emma Edhem	Sheriff & Alderman William Russell
Dr. Stephanie Ellington (Co-Opted Member)	Richard Sermon (Co-Opted Member)
	Ian Seaton (Ex-Officio Member)
	Sir Michael Snyder

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Lunch will be served at the rising of the Board
NB: Part of this meeting could be the subject of audio or video recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES OF THE BOARD OF GOVERNORS**
To agree the public minutes and non-public summary of the meeting held on 10 October 2016.
For Decision
(Pages 1 - 4)
4. **TERMS OF REFERENCE AND FREQUENCY OF MEETINGS**
Report of the Town Clerk.
For Decision
(Pages 5 - 8)
5. **NEW MANAGING PEOPLE POLICY AND REVISED DISCIPLINARY AND GRIEVANCE PROCEDURES**
Report of the Director of Human Resources.
For Decision
(Pages 9 - 36)
6. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**
7. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
8. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.
For Decision

Part 2 - Non-Public Agenda

9. **NON-PUBLIC BOARD OF GOVERNORS MINUTES**
To agree the non-public minutes of the meeting held on 10 October 2016.
For Decision
(Pages 37 - 40)
10. **125TH ANNIVERSARY WORKING PARTY MINUTES**
To note the draft minutes of the Working Party meeting held on 3 November 2016.
For Information
(Pages 41 - 42)

11. **HEADMISTRESS' REPORT**
Report of the Headmistress.
For Decision
(Pages 43 - 64)
12. **SCHOOL TRIP PRESENTATION**
To receive a presentation from Sophie Colbourne regarding the School trip to Sri Lanka.
For Information
13. **BURSARY FUNDS**
Report of the Headmistress.
For Information
(Pages 65 - 74)
14. **GATEWAY 4 DETAILED OPTIONS APPRAISAL: REFURBISHMENT PROJECT PHASE 2**
Report of the Headmistress.
For Decision
(Pages 75 - 84)
15. **PROPOSED 2017/18 REVENUE BUDGET**
Joint report of the Chamberlain and the Headmistress.
For Decision
(Pages 85 - 108)
16. **REPAIRS, MAINTENANCE AND IMPROVEMENTS FUND**
Joint report of the Chamberlain, the Headmistress, and the City Surveyor.
For Decision
(Pages 109 - 118)
17. **REVIEW OF BURSARY GUIDELINES**
Joint report of the Chamberlain and the Headmistress.
For Decision
(Pages 119 - 162)
18. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**
19. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE BOARD AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

Part 3 - Confidential Agenda

20. **HEAD TEACHERS INCREMENTAL PROGRESSION AND PERFORMANCE ASSESSMENT**
Report of the Director of Human Resources.
For Decision